**DRAFT Position Description: Tribal Opioid Response (TOR) Technology Transfer Specialist (TTS)**

The TOR TTS plays a critical role in the *ORN*’s provision of Technical Assistance (TA) to TOR grantees and tribal communities.

A focus of this position will be to work as part of *ORN* TA teams so that the cultures and traditions of tribal communities are included in the provision of TA.

**Job Responsibilities**

* Establish and maintain key contacts with tribes and explore opportunities to co-create a network of Native partners interested in collaborative conservation efforts.
* The TTS will successfully facilitate access to education, training, and guidance resources on evidence-based opioid use and stimulant use disorders prevention, treatment, recovery, and harm reduction practices to meet the needs of tribal communities and Tribal Opioid Response (TOR) grantees.
* The TTS will respond to TA requests and work with individuals and organizations to facilitate planning, communication, and provision of TA that is culturally informed.
* The TTS will lead and supervise TA teams working with tribal communities and TOR grantees, oversee communication channels among TA providers, and ensure proper staffing of tribal TA teams (40%).
* This position also involves overseeing day-to-day operations of Opioid Response Network (*ORN*) training and TA protocols that involve high-level coordination with tribal, state, and national partners as well as appropriate triaging of *ORN* resources (30%).
* Related responsibilities include working independently to coordinate project activities, data management, and outcome evaluation, and overseeing day-to-day project operations including regular attendance at project meetings (15%).
* The position involves collaboration with high-level tribal, state, and regional agencies; outreach and/or exhibiting to stakeholders and community providers and increasing knowledge about evidence-based practices to address opioid and stimulant use disorders within tribal communities; and opportunities to engage in leadership development (15%).
* This position requires an understanding of evidence-based practices in prevention, treatment, recovery, and harm reduction support services for opioid and stimulant use disorders,
* The ability to work independently with professionals from a variety of disciplines (i.e., nursing, medicine, social work, and behavioral health).
* This is a grant-funded position contingent upon continuous funding.

**Education**

Preferred: Master’s Degree in public health, psychology, or a related field, or bachelor’s degree with 3-5 years of experience in a related field or project management in mental health or behavioral health.

**Experience**

* Experience working with indigenous people and communities with a solid understanding of native culture, traditions, tribal governments, and issues.
* Proven track record of building and maintaining strong relationships and networks with tribal partners and other diverse stakeholders.
* Prior experience in public health and/or technical assistance connected to tribal communities is a plus.
* Demonstrated ability to collaborate effectively with substance use and mental health state and community agencies from a wide variety of disciplines.
* Knowledge of and/or experience working in the field of substance use disorder prevention, treatment, harm reduction, or recovery support
* Knowledge and experience with various computer applications related to project/database management, email processing (e.g., Microsoft Office and Google Suite), and development of documents and educational presentations

**Job Competencies**

* Ability to work as part of a team, set goals and work independently to manage both short- and long-term responsibilities. Extensive virtual/remote work is involved.
* Flexibility to adapt to changing work conditions and problem solve
* Ability to develop procedures for identification, assessment, and delivery of intensive TA and fidelity monitoring
* Ability to provide input into the budget planning process and/or responsibility for controlling and recommending budget expenditures within own area
* Ability to work effectively with people from diverse cultural and educational backgrounds
* Excellent organizational and communication skills (verbal and written)
* Familiarity with policies related to behavioral health, especially substance use disorders; evidence-based training methods preferred

Requires a valid driver’s license and car for travel throughout the region, will require overnight travel