**Alleged Violation of Standards of Professional and Ethical Behavior Report**

After the alleged violation is known, a report should be submitted as soon as possible. Please fill in the form below (one form per student) and email it along with additional documentation to the School of Nursing and Health Studies Associate Dean for Students.

* Please copy your Program Director and/or Track Coordinator on the email sent with information regarding an alleged violation of standards of professional and ethical behavior.
* If possible, communicate your concerns with the student first. Please include record of communication with student, if applicable (see below).
* Any and all alleged academic dishonesty misconduct should be reported according to UMKC and SoNHS policies and procedures.
* The student must agree in writing on FERPA Release form prior to any discussion of their case with any third party other than UMKC officials who have a "need to know".

Student Name:

Last, First

Student ID Number:

Faculty Name:

Last, First (Title)

Course Full Name:

Semester:

Please notify student of referral and why: Yes \_\_\_\_\_ (place a check)

Faculty please enclose any and all of the following:

Syllabus for Course; Statement from Student (if applicable), Statement from Witnesses – including self/professor (if applicable); Physical Evidence (copy of assignment, copy of associated documents, web data, etc.); and identify if student is aware of allegations and how notification occurred.

**Briefly Describe Alleged Violation:**

**Grading Information:**

If course work is involved with the alleged violation, zero points for the work suspected to be the result of academic dishonesty can be awarded. Faculty cannot fail a student from the course, unless the total points add up to a failing grade. Grading is decided by the instructor, while sanctions (consequences from alleged honor code violation are separate.

**Reference Documents:**

UMKC School of Nursing Policy and Procedures: Standards of Professional and Ethical Behavior (Honor Code)\*, UMKC Academic Student Conduct Policies & Procedures – All Programs\*

\*The above documents are also available in the UMKC catalog. *(11/30/21)*