**Staff Awards 2022**

**Event Outline**

**Event Details**

* Date: Monday, March 21 3:00pm
* Awardees arrive by 2:45pm
* Location: Student Union Room 401
* Reception following outside of 401

**Award Presentation Order**

* **Welcome** – Chancellor Agrawal

* **Service Milestones** 
  + Recognize service milestones. Ask them to stand and be recognized. “If you have been here more than 15 years, keep standing. If you have been here more than 10 years, keep standing”, etc….
* **UMKC Staff Graduates** – Dr. Michele Smith
  + Group to stand in audience and be recognized.
* **Supervisory Development Series Graduates** – Carol Hintz to announce names

**(2 names if everyone attends)**

* + Presented on stage with certificate of completion and photo taken during presentation
  + Photo taken during certificate presentation with Megan Gonzalez.
* **Administrative Leadership Development Program** – Megan Gonzalez to announce names

**(5 names if everyone attends)**

* + Presented with card and UMKC keepsake.
  + Photo taken during certificate presentation with Carol Hintz
* **Series of Leadership Essentials (SOLE)-** Carol Hintz

**(17 names if everyone attends)**

* + Presented with certificate of completion and photo taken during presentation
  + Photo taken during certificate presentation with Megan Gonzalez.
* **Staff Council Dedication Award** – Karen King
  + Presented with acrylic award and check.
  + Photo during award presentation with Chancellor Agrawal.
* **Living the Values Awards** –Provost Lundgren to announce names

**(20 names if everyone attends)**

* + Presented with kangaroo keepsake and bookstore voucher.
  + Photo during award presentation with Chancellor Agrawal.
* **University Staff Awards** – Anthony Maly and Margo Gamacheto announce names *(both are 2021 University Wide awardees; alternate back and forth between awardees)*

**(7 awards)**

* + Presented with acrylic award and check.
  + Photo during award presentation with Chancellor Agrawal
* **Closing remarks** – Chancellor Agrawal
* **4:00pm** – reception immediately following in lobby outside of SU 401 *(Will also use space in back of 401 so guests can spread out.)*