TTA Evaluators Special Interest Group  **March 27, 2024**

**Meeting Notes**

**In attendance:** Kim Magoon and Milena Stanojlovic (Region 1 – New England); Sean Karyczak (Region 2 – Northeast and Caribbean); Grace McManus (Region 3 – Central East); Nicole Schoenborn (Region 6 – South Southwest); Azra Helac (Region 8 – Mountain Plains); Carina Rivera, Chidinma Ogojiaku, and Kristi Silva (Region 9 – Pacific Southwest); Courtney McCusker (AAAP); Ricky Canelo (MHTTC NCO), Ashley Helle, Alex Barajas, and Akshat Gandhi (ATTC NCO), Rachel Witmer and Brizhana Ricks (PTTC NCO).

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| **Topic** | **Notes** | **Action Items**  |
| **Welcome and Agenda Review**Ricky Canelo | * Ricky welcomed the attendees and reviewed the agenda.
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| **Group Discussion** | **Co-chair Update*** Jon Olson has accepted a new position outside of the network and his last day was March 22, 2024.
* Alex Barajas will be resigning as co-chair at the end of April.
* If anyone wants to volunteer to be a co-chair of the group, reach out to Ricky or Carina.

**GPRA Best Practices 1-Pager Updates*** The GPRA Best Practices one-pager was developed to communicate the importance of GPRA, to create standardized language around GPRA when presenting at live events or webinars, as well as a script for center personnel when sending emails.
* Will highlight that the one-pager is a template and can be used as is or modified.
* A copy of the one-pager will be sent out through the TTC listserv later today.

**National Prevention Network (NPN) Conference*** The NPN Conference will be August 13-15, 2024; attendance is voluntary.
* Potential presentation topics are prevention and context around messaging, the evolution of the prevention workforce, and practice for workforce development strategies; the group has chosen the evolution of prevention workforce as the official presentation topic.
* Kim will reach out to Ashley, Olivia, Carina for assistance on the presentation once the application has been submitted.

**Evaluation and Budget*** There has been discussion that the TTCs have been over-performing projects proposed in original grant application; this could lead to a decrease in future funding.
* Centers haven’t stopped performing GPRA but instead have evaluated their new year budget to better accommodate performance levels.
* The NCO didn’t mandate Center’s to stop performing GPRA but instead to bring this to Center’s attention.
* The concern came from a situation with the ATTC, where funding was questioned as the ATTC reached more people with the same budget.
* If you have more questions specific to your region, contact your regional director to discuss this further.
* The grant continuation application is requiring unduplicated number of individuals, SPARS doesn’t provide good data on this; if you use Lanitek, they can help average this data out.
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| **Recap and Remarks** Ricky Canelo | **Member Updates****Volunteers and/or ideas for spotlight presentation*** Reach out to Ricky or Carina if you would like to do a spotlight presentation for the next meeting.

**Next meeting*** **May 22, 2024, 12 p.m. CST.**
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